

# E-PAYSLIP PROCESS



## Activate Account

To register your account please complete the following:

NI Number:

Surname:

Register at

**[www.navigate.ibenefit.uk.com](http://www.navigate.ibenefit.uk.com)**

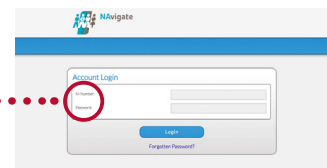
using your surname and NI number.

Fill in your NI Number and your newly created password to log in to the portal.

## Account Login

NI Number:

Password:



## Your Care Support

Your Pay & Pension

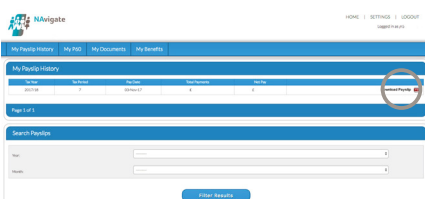
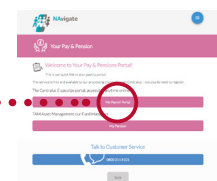
Click on **“Your Pay & Pension”** tab.

Click on **“My Payroll Portal”** to access your payslip.

## My Payroll Portal

Managers

My Pension



## Download Payslip

Click on **“Download Payslip”** to get your payslip in pdf format.